

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 7 APRIL 1970

Remimeo
Qual Div Hats
Tech Div Hats
SHSBC Students
Good Supplies
to Review
ARC Break Auditor

(HCO Pol. Ltr. of 16 Dec 1968
and 7 Sept. 1969
Amended and Re-issued)
Amended 8 Aug 1970

GREEN FORM

In HGC or in Review the Green Form is done on the order of the Case Supervisor. A Green Form read is handled when it occurs. Handling doesn't mean calling the item until suppressed. The new Auditor's Code is observed on every line. If the line reads and the PC or Pre OT protests it, has no answers, seems ARC Broken by the read or resigned or starts to explain how the thing has been run before, check for false read. Use False and Suppress as per HCO Bulletin 13 Nov. '68.

All significant TA is noted on the line which it occurred with PC's statement also note F/N with indicators. The Green Form is ended on a F/N with good indicators, no CIs check ARC Break and clean. A PC or Pre OT who has had a lot of lists done on him or her or a lower level student or the ARC Break Auditor handle by Itsa earlier similar Itsa.

On Environment ARC Break the proper action is Remedy B - Environment, HCOB 14 Aug '68 - this is a limited process. S & D is also a limited process, only one F/N available on W, one F/N on S, one F/N on U.

Do not audit a PC or Pre OT who has not had sufficient food or rest or who has taken aspirin or drugs, check this before session. If he or she has had insufficient food or rest, send the PC home to have this handled. Indicate the by-passed charge of the incomplete cycle of action of the Session on both Questions 2 and 3.

The Green Form should be run to F/N or to completion and not ended off beforehand unless the auditor has gotten the PC into something he cannot handle.

PC OR PRE OT NAME _____ DATE _____ TIME _____
NAME OF AUDITOR _____ CLASS _____ GRADE _____
ALL FOLDERS TO HAND _____ LAST AUDITOR'S NAME _____
CONTAINS BEGINNING ASSESSMENT FORM _____
1. PC OR PRE-OT INTO REVIEW AT CHARGE _____ TA _____
FOLDER C/Sed BY NAME _____ PC OR PRE-OT GRADE _____
2. SUFFICIENT SLEEP _____ PC OR PRE-OT CLASS _____
PHYSICALLY TIRED _____
SUFFICIENT FOOD _____
ARE YOU HUNGRY _____
ALCOHOL _____
ASPIRIN/TRANQUILIZERS _____

DRUGS

(FIND OUT WHAT IS BEING TAKEN)

3. WANTS AUDITING (IF DOESN'T, DISCUSS WHY NOT, GET PC TO EXPLAIN)

4. (a) ARC BREAK (Handle by ARCU CDEI earlier similar ARC Break.) On new PCs ask if there has been an upset (handle as above).

SESSION ASSESSMENT

(b) ENVIRONMENT ARC BREAK
(Remedy B or Itsa earlier similar Itsa.) (New PC as above.)

(c) AUDITING ENVIRONMENT
(Prepcheck)

5. (a) IGNORED ORIGINATIONS
(Ista earlier similar Itsa)

(b) PRESENT TIME PROBLEM
(Ista earlier similar Itsa.) Now PCs: "Do you have a persisting problem?" (Handle as above.)

(c) EVALUATION

(d) INVALIDATION

(e) MISSED WITHHOLDS
(Who nearly found out, earlier similar M/Wh to basic.) New PCs ask "Has someone nearly found out something about you?" (Handle as above.)

(f) OVERTS
(Itsa earlier similar overt to basic.) New PCs "Have you done something you shouldn't have done?" (Handle as above.)

(g) MISUNDERSTOOD WORD OR SYMBOL
(Itsa earlier similar Itsa)

(h) COMMITTING CONTINUOUS PT OVERTS
(Itsa earlier similar Itsa or 'Prevent Process'.) New PCs: "Are you continuously doing something you shouldn't do?" (Handle as above.)

6. NO AUDITING
(Itsa earlier similar)

7. (a) SOMETHING THAT ISN'T THERE
(Itsa earlier similar Itsa)

(b) TRYING TO PUT SOMETHING WHERE THERE IS NOTHING
(Itsa earlier similar Itsa)

(c) FALSE ASSERTION
(Itsa earlier similar Itsa)

8. (a) ASSESSED BEYOND THE RIGHT ITEM
(Correct the list and give the PC his item.)

(b) INCOMPLETE LIST
(Dianetics PC - Write down any items volunteered and their reads. Return to C/S.) (Scientology PC - complete the list and indicate the item. Return to C/S.)

(c) OVERLISTED
(Indicate, then Itsa earlier similar Itsa.)

(d) SOMATIC ITEM ON A LIST NOT READING BUT SOMATIC EXISTS?
(Handle as per HCOB 29 Jan '70 Null Lists in Dianetics)

9. (a) PICTURE NOT ERASED
(Complete chain to erasure and full end phenomena.)

(b) STUCK PICTURE
(Return to C/S who will indicate that In Secondaries are to be run or have PC run "What part of that picture could you be responsible for?")

(c) PICTURES CHANGING?
(Return to C/S)

(d) NO SOMATICS
(Note for C/S)

(e) RECURRING SOMATIC OR FEELING?
(Write down any items given and their reads. Run any item that BDs by R-3-R.)

(f) FORCED TO GO EARLIER PAST THE BASIC ON A CHAIN?
(Locate basic on chain, A, B, C, D or earlier beginning then A, B, C, D as required to F/N, cognition, VGIs and erasure.)

(g) AN EARLIER BEGINNING ON AN INCIDENT BEEN MISSED?
(Earlier beginning, A, B, C, D to F/N and end phenomena.)

(h) JUMPED CHAINS?
(Write details. If original chain found, run R-3-R to end phenomena.)

(i) BLACK FIELD?
(Note for C/S)

(j) INVISIBLE FIELD
(Note for C/S)

(k) DISTURBED WHILE RUNNING AN INCIDENT
(Clean up any ARC Brk with CDEI earlier similar ARC Brk to F/N and
GIs. Check if chain erased and if not, run R-3-R to end phenomena.)

(l) WRONG DATE
(Write down date and any roads)

(m) PSYCHIATRIC INCIDENT
(Run R-3-R)

10. (a) LOWER LEVELS UNFLAT
(Find out which and note for C/S)

(b) LOWER LEVELS OVERRUN
(Rehab any overrun)

(c) LOWER LEVELS NEVER RUN
(Note for C/S)

(d) ACTUALLY RUN THE PROCESSES FOR EACH GRADE?
(Note for C/S)

(e) HAS POWER PROCESS BEEN LEFT UNFLAT
(Not to use on Clear and above, Grade V, VA checked by Class VII
or VIII auditors only.)

(f) HAS POWER PROCESS BEEN OVERRUN
(Same as E. Rehabbed by Class VII or VIII only.)

(g) IS THERE SOMETHING THAT HASN'T BEEN HANDLED
(Note for C/S)

- 11. (a) FALSE ATTESTATION
(Itsa earlier similar Itsa)

- (b) UNTRUE ASSERTIONS ABOUT CASE
(Itsa earlier similar Itsa)

- (c) TOLD A LIE
(Itsa earlier similar Itsa)

- (d) WASN'T SURE
(Itsa earlier similar Itsa)

- (e) MISUNDERSTOOD TECH
(Itsa earlier similar Itsa)

- (f) MISUNDERSTOOD CASE CONDITION
(Itsa earlier similar Itsa)

- (g) EXPERIMENTING
(Itsa earlier similar Itsa)

- (h) ALTERING TECH
(Itsa earlier similar Itsa)

- (i) DOING SOMETHING ELSE WITH TECH
(Itsa earlier similar Itsa)

- (j) HAVE YOU TYPED, HANDWRITTEN OR TAPED COPIES OF ANY CONFIDENTIAL MATERIALS? (Handle with time, place, form and event, Itsa earlier similar Itsa.)

- 12. (a) PROCESS LEFT UNFLAT
(Find out which process and note for C/S.)
DATE OF SESSION _____
- (b) PROCESS OVERRUN
(Rehab)
DATE OF SESSION _____

13. (a) FORMER RELEASE
(Find what release has not been acknowledged and Rehab.)
-
-
-
14. NON STANDARD PROCESS
(Itsa earlier similar Itsa)
-
-
15. BAD AUDITING COMI CYCLE
(Itsa earlier similar Itsa)
-
-
16. CODE BREAKS
(Itsa earlier similar Itsa)
-
-
17. HIDDEN STANDARD (WHAT WOULD HAVE TO HAPPEN FOR YOU TO KNOW SCIENTOLOGY WORKS?) (Itsa earlier similar Itsa)
-
-
-
18. MIXED THERAPIES (ANY OTHER TREATMENT IN PROGRESS)
(Note what)
-
-
-
19. CONNECTED TO A SUPPRESSIVE PERSON
(Itsa earlier similar Itsa or S&D only on C/S order, or handle as in 4a.)
-
-
-
20. (a) CONNECTED TO A SUPPRESSIVE GROUP
(Handle as in 19)
-
-
-
- (b) ENVIRONMENTAL MENACE
(Folder to C/S)
-
-
-
21. HEARD TO GET DATA FOR SOMEONE ELSE
(What, when, all, who)
-
-
-

22. HERE BECAUSE SOMEONE ELSE DEMANDED IT _____
(Itsa earlier similar Itsa)

23. SELF-AUDITING DURING INTENSIVE _____
(Itsa earlier similar Itsa)

24. BEING AUDITED BY SOMEONE OTHER THAN AN HGC AUDITOR _____
(Itsa earlier similar Itsa)

25. CRIMINAL RECORD OR CRIMES FOR WHICH YOU COULD BE ARRESTED _____
(Note all crimes with what, when, all, who and handle by Itsa earlier similar Itsa.)

26. INSANE ASYLUM HISTORY _____
(Itsa earlier similar Itsa)

27. SHOCK TREATMENT HISTORY _____
(Itsa earlier similar Itsa)

28. HERE TO BE CURED OF SOMETHING NOT MENTIONED _____
(Itsa earlier similar Itsa)

29. UNPAID DEBTS TO ORGS _____
(Itsa earlier similar Itsa)

30. KNOWLEDGE OF A CRIME AGAINST SCIENTOLOGY _____
(Itsa earlier similar Itsa)

31. WHAT WOULD HAPPEN IF SCIENTOLOGY WORKED ON EVERYONE _____
(Itsa earlier similar Itsa)

32. ANYTHING UPSETTING ABOUT THIS REVIEW _____
(Itsa earlier similar Itsa)

33. HAS ANYTHING BEEN SUPPRESSED _____
(Itsa earlier similar Itsa)

34. HAS ANYTHING BEEN INVALIDATED _____
(Itsa earlier similar Itsa)

35. HAS ANYTHING BEEN RUSHED _____
(Itsa earlier similar Itsa)

36. HAS ANYTHING BEEN MISSED _____
(Itsa earlier similar Itsa)

37. HAS SOMETHING BEEN OVERRUN _____
(Get what it is and Rehab.)

38. IS A SCIENTOLOGY CONFSSIONAL (SEC CHECK) NOT COMPLETE _____
(Handle with List L-OR Confessional Repair List.)

39. PC STATEMENT OF THE TROUBLE AS IT IS NOW _____

40. ASSESS 7 SPECIAL CASES

- (a) DOESN'T WANT AUDITING _____
- (b) PRETENDING TRAINING OR GRADES NOT ATTAINED _____
- (c) HAS NOT HAD AUDITING _____
- (d) SEEKING THE SAME THRILL ATTAINED FROM DRUGS _____
- (e) HAS TAKEN DRUGS _____
- (f) FORMER THERAPY BEFORE SCIENTOLOGY _____
- (g) HAS BEEN PART OF EARLIER PRACTICES _____
- (h) OUT OF VALENCE _____
- (i) CONTINUOUSLY COMMITTING OVERTS ON SCIENTOLOGY _____
- (j) AUDITED WITH PRIOR GRADES OUT _____
- (k) AUDITED WITH RUDIMENTS OUT, ARC BR _____ FTPs _____ W/H _____
- (l) HAS AN ENGRAM EXACTLY MATCHING PT DANGERS _____
- (m) SERIOUSLY PHYSICALLY ILL _____
(Return the folder to C/S, do not indicate the item to the PC or Pre OT.)
- (n) GONE EXTERIOR IN AUDITING _____
- (o) OVERWHELMED BY AUDITING _____
 - (a) is handled as in 4 of the GF
 - (c) is handled by Listing and Nulling "Who or what would prevent auditing"?
 - (b) & (d) to (h) handled Recall process, 3 flows each to F/N then engram or chain 3 flows each to F/N.
 - (i) is handled by listing and nulling "What are you trying to prevent" by the LAWS OF LISTING AND NULLING.

- (n) is handled by HCOB 11 April 1970 "Auditing Past Exterior" procedure. GF-40 is handled as per HCOB 8 April 1970 "GF-40 Handling Clarification".
- (o) handled by a Progress and Advance Program (as per C/S Series.)

41. BOOK OF CASE REMEDIES (IF PC NOT SOLVED BY THIS POINT) _____

42. OTHER ACTIONS THE AUDITOR HAD TO TAKE _____

43. FALSE REPORTS _____

44. FINISH TA POSITION _____ FINISH TIME _____

TOTAL TA DURING REVIEW _____ TOTAL TIME _____

PC TO ETHICS _____

PC TO HGC _____

PC TO MEDICAL EXAMINATION _____

(DATE DUE TO RETURN / /) _____

PC OFF AUDITING FOR ONE WEEK (HAS TAKEN ASPIRINS, TRANQUILIZERS, ETC.)

(DATE DUE TO RETURN / /) _____

PC OFF AUDITING FOR SIX WEEKS (HAS TAKEN HEAVY DRUGS)

(DATE DUE TO RETURN / /) _____

PC TO CERTS AND AWARDS _____

RECOMMENDATIONS _____

DATE _____ AUDITOR SIGN _____

CASE SUPERVISOR _____ TO ETHICS _____ TO HGC _____

PC TO CERTS AND AWARDS _____